



Private Party Planning Guide

Planning a party? Let's make it easy for you. Here is a party planning guide that will get you started. Need help? Give us a call and we are happy to help you work through the details, 719-471-2799 or sandy@godsgourmet.net.

Reason for the Party

Birthday _____ Anniversary _____ Retirement _____
 Momentous Event _____ Social get together _____ Entertaining guests _____
 Business related _____

When is the Party

Date of Party _____ Time of Day _____

The Venue (Location)

My home _____ Other _____
 Kitchen Party at Garden of the Gods' Gourmet _____
 Dinner with Our Chef at Garden of the Gods' Gourmet _____
 Business _____

Who's Invited

Local Friends/Family _____ Out of Area Guests _____ Children _____

How Will You Invite Them

Printed Invitations _____ Evite _____ Casual Phone/Email _____

Number of Guests

How many guests do you anticipate will come _____

The Style of Food Service

Formal (plated) _____ Casual (buffet) _____ Grazing Station
 (Interactive) _____

The Food

Elegant/Upscale _____ Familiar/Plentiful _____ Brunch _____
 Luncheon _____ Hors d'Oeuvres _____ Just Desserts _____
 My creative idea is: _____

The Beverages - Water is an option we highly recommend, then add:

Iced Tea/Lemonade _____ Wine/Beer _____ Full Bar _____ Coffee/Tea _____

The Budget (which one are you)

Budget Conscious _____ Control costs but flexible _____
 Value driven—high value for dollars spent _____ Big blowout bash _____
 More accurately I hope to: _____

Ready to talk, please give us a call or e-mail and we will help you take this to the next step in planning, 719.471.2799 or sandy@godsgourmet.net.